Instructions for Form 8038  
Information Return for Tax-Exempt Private Activity Bond Issues  

(Rev. April 2011)

Section references are to the Internal Revenue Code unless otherwise noted.

General Instructions

Purpose of Form

Form 8038 is used by the issuers of tax-exempt private activity bonds to provide the IRS with the information required by section 149 and to monitor the requirements of sections 141 through 150.

Note. Information on tax credit and specified tax credit bonds must be reported on Form 8038-TC.

Who Must File

Issuers must file a separate Form 8038 for each issue of the following tax-exempt private activity bonds issued after 1986:

• Exempt facility bonds,
• Qualified mortgage bonds,
• Qualified veterans’ mortgage bonds,
• Qualified small issue bonds,
• Qualified student loan bonds,
• Qualified redevelopment bonds,
• Qualified hospital bonds,
• Qualified 501(c)(3) bonds,
• Nongovernmental output property bonds, and
• All other tax-exempt private activity bonds.

When To File

File Form 8038 by the 15th day of the 2nd calendar month after the close of the calendar quarter in which the bond was issued. Form 8038 may not be filed before the issue date and must be completed based on the facts as of the issue date.

Late filing. An issuer may be granted an extension of time to file Form 8038 under section 3 of Rev. Proc. 2002-48, 2002-37 I.R.B. 531, if it is determined that the failure to file timely is not due to willful neglect. Type or print at the top of the form, “Request for Relief under section 3 of Rev. Proc. 2002-48.”

Attach to the Form 8038 a letter explaining why Form 8038 was not filed on time. Also indicate whether the bond issue in question is under examination by the IRS. Do not submit copies of the trust indenture or other bond documents. See Where To File next.

Where To File

File Form 8038 and any attachments with Department of the Treasury, Internal Revenue Service Center, Ogden, UT 84201.

Private delivery services. You can use certain private delivery services designated by the IRS to meet the “timely mailing as timely filing/paying” rule for tax returns and payments. These private delivery services include only the following:

• DHL Express (DHL): DHL Same Day Service.

The private delivery service can tell you how to get written proof of the mailing date.

Private delivery services cannot deliver items to P.O. boxes. You must use the U.S. Postal Service to mail any item to an IRS P.O. box address.

Other Forms That May Be Required

For tax-exempt bonds other than private activity bonds, use Form 8038-G, Information Return for Tax-Exempt Governmental Obligations, or Form 8038-GC, Information Return for Small Tax-Exempt Governmental Bond Issues, Leases, and Installment Sales.

Qualified forestry conservation bonds, new clean renewable energy bonds, qualified energy conservation bonds, qualified zone academy bonds, qualified school construction bonds, clean renewable energy bonds, and Midwestern tax credit bonds must be filed on Form 8038-TC, Information Return for Tax Credit Bonds and Specified Tax Credit Bonds. Build America bonds (Direct Pay), build America bonds (Tax Credit), and recovery zone economic development bonds must be filed on Form 8038-B, Information Return for Build America Bonds and Recovery Zone Economic Development Bonds.

Bonds described in section 1312(c) of the Tax Reform Act of 1986 to which the transitional rules in section 1312 or 1313 apply are not private activity bonds for purposes of information reporting. Report them on Form 8038-G or Form 8038-GC.

For rebating arbitrage or paying a penalty in lieu of arbitrage rebate to the Federal Government, use Form 8038-T, Arbitrage Rebate, Yield Reduction and Penalty in Lieu of Arbitrage Rebate.

Rounding Off to Whole Dollars

You may show the money items on this return as whole-dollar amounts. To do so, drop any amount less than 50 cents and increase any amount from 50 to 99 cents to the next higher dollar.

Questions on Filing Form 8038

For specific questions on how to file Form 8038, send an email to the IRS at TaxExemptBondQuestions@irs.gov and put “Form 8038 Question” in the subject line. In the email include a description of your question, a return email address, the name of a contact person, and a telephone number.

Definitions

Tax-exempt bond. This is any obligation on which the interest is excluded from gross income under section 103.

Private activity bond. This includes an obligation issued as part of an issue in which:

• More than 10% of the proceeds are to be used for any private business use, and
• More than 10% of the payment of principal or interest of the issue is either (a) secured by an interest in property to be used for a private business use (or payments for such property), or (b) to be derived from payments for property (or borrowed money) used for a private business use.

It also includes a bond, the proceeds of which (a) are to be used (directly or indirectly) to make or finance loans (other than loans described in section
141(c)(2)) to persons other than governmental units and (b) exceeds the lesser of 5% of the proceeds or $5 million.

Exempt facility bond. This is part of an issue of which 95% or more of the net proceeds are to be used to finance an exempt facility listed in sections 142(a)(1) through (15). Exempt facility bonds include qualified enterprise zone facility bonds for use in empowerment zones, enterprise communities, New York Liberty bonds, qualified Gulf Opportunity Zone bonds, qualified Midwestern disaster area bonds, and qualified Hurricane Ike disaster area bonds under sections 1400N(a)(1)(A) and 1400N(a)(2)(A)(i), and recovery zone facility bonds.

Qualified mortgage bond. This is part of an issue:
1. Of which all proceeds (except issuance costs and reasonably required reserves) are to be used to finance owner-occupied residences, and
2. That meets the requirements of subsections (c) through (i) and (m)(7) of section 143, and
3. That does not meet the private business tests of sections 141(b)(1) and (2), and
4. For which repayments of principal on financing provided by the issue (that are received more than 10 years after the date of issuance) are used to redeem bonds that are part of the issue. Amounts of less than $250,000 need not be used to redeem bonds under this requirement.
5. Qualified mortgage bonds include qualified Gulf Opportunity Zone bonds, qualified Midwestern disaster area bonds, and qualified Hurricane Ike disaster area bonds under sections 1400N(a)(1)(B) and 1400N(a)(2)(A)(ii).

Qualified veterans’ mortgage bond. This is part of an issue:
1. Of which 95% or more of the net proceeds are to be used to provide residences for veterans,
2. For which the payment of the principal and interest is secured by the general obligation of a state,
3. That meets the requirements of subsections (c), (g), (i)(1), and (l) of section 143, and
4. That does not meet the private business tests of sections 141(b)(1) and (2).

Qualified small issue bond. This is part of an issue not exceeding $1 million of which 95% or more of the net proceeds are to be used to finance (a) land, (b) depreciable property, or (c) a redemption of a prior issue of (a) or (b). The $1 million limit can be increased to $10 million if an election is made to take certain capital expenditures into account. See section 144(a).

Qualified student loan bond. This is part of an issue of which:
1. 90% or more of the net proceeds are to be used to make or finance student loans under a program of general application to which the Higher Education Act of 1965 applies (see section 144(b)(1)(A) for additional requirements), or
2. 95% or more of the net proceeds are to be used to make or finance student loans under a program of general application approved by the state (see section 144(b)(1)(B) for additional requirements).

Qualified redevelopment bond. This is generally part of an issue of which 95% or more of the net proceeds are to be used to finance certain specified real property acquisition and redevelopment in blighted areas. See section 144(c) for other requirements.

Qualified 501(c)(3) bond. This is any private activity bond that meets the following conditions:
1. All property financed by the net proceeds of the bonds is to be owned by a section 501(c)(3) organization or a governmental unit, and
2. The bond would not be a private activity bond if (a) section 501(c)(3) organizations were treated as governmental units with respect to their activities that do not constitute unrelated trades or businesses (determined by applying section 513), and (b) the private activity bond definition was applied using a 5% threshold (instead of 10%) for the private use, security, and/or payment tests, and the activities that constitute unrelated trades or businesses are aggregated with any other private use, security, or payment and by substituting “net proceeds” (instead of proceeds) each place it appears.

A qualified 501(c)(3) bond includes:
- Qualified hospital bond that is part of an issue of which 95% or more of the net proceeds are to be used for a hospital.
- Qualified nonhospital bond that is other than a qualified hospital bond. In general, an organization cannot have more than $150 million of qualified 501(c)(3) nonhospital bonds; see section 145(b). However, the limit does not apply to bonds issued after August 5, 1997, if 95% or more of the net proceeds of the issue are to be used solely for capital expenditures incurred after that date.

Restrictions apply to the use of qualified 501(c)(3) bonds (both hospital and nonhospital) to provide residential rental housing. See section 145(d).

Issue price. The issue price of bonds is generally determined under Regulations section 1.148-1(b). Thus, when issued for cash, the issue price is the first price at which a substantial amount of the bonds are sold to the public. To determine the issue price of an obligation issued for property, see sections 1273 and 1274 and the related regulations.

Note. The issue price does not include interest from the date the bonds are dated to the date of issue.

Issue. Generally, bonds are treated as part of the same issue if they are issued by the same issuer, on the same date, and in a single transaction, or series of related transactions.

Arbitrage rebate. Generally, interest on a state or local bond is not tax exempt unless the issuer of the bond rebates to the United States arbitrage profits earned from investing proceeds of the bond in higher yielding nonpurpose investments. See section 148(f).

Construction issue. This is an issue of tax-exempt bonds that meets both of the following conditions:
1. At least 75% of the available construction proceeds are to be used for construction expenditures with respect to property to be owned by a governmental unit or a section 501(c)(3) organization, and
2. All the bonds that are part of the issue are qualified 501(c)(3) bonds, bonds that are not private activity bonds, or private activity bonds issued to finance property to be owned by a governmental unit or a section 501(c)(3) organization.

In lieu of rebating any arbitrage that may be owed to the United States, the issuer of a construction issue may make an irrevocable election to pay a penalty. The penalty is equal to 1 1/2% of the amount of construction proceeds that do not meet certain spending requirements. See section 148(f)(4)(C) and the Instructions for Form 8038-T.

Specific Instructions

Part I—Reporting Authority

Amended return. An issuer may file an amended return to change or add to the information reported on a previously filed return for the same date of issue. If you are filing to correct errors or change a previously filed return, check the “Amended Return” box in the heading of the form.

The amended return must provide all the information reported on the original return, in addition to the new or corrected information. Attach an
CAUTION

Important information for issuers of recovery zone facility bonds in the
Midwestern disaster area.

An issuer that does not have or does not wish to use a CUSIP number, write "None."

Line 2. An issuer that does not have an employer identification number (EIN) should apply for one on Form SS-4.

Line 3a. If the issuer wishes to authorize a person other than an officer or other employee of the issuer (including a legal representative or paid preparer) to communicate with the IRS and whom the IRS may contact with respect to this return (including in writing or by telephone), enter the name of such person here. The person listed in line 3a must be an individual. Do not enter the name and title of an officer or other employee of the issuer here (use line 10a for that purpose).

Note. By authorizing a person other than an authorized officer or other employee of the issuer to communicate with the IRS and whom the IRS may contact with respect to this return, the issuer authorizes the IRS to communicate directly with the individual entered on line 3a and consents to disclose the issuer’s return information to that individual, as necessary, in order to process this return.

Lines 4 and 6. If you listed in line 3a, a person other than an officer or other employee of the issuer (including a legal representative or paid preparer) to communicate with the IRS and whom the IRS may contact with respect to this return, enter the number and street (or P.O. Box if mail is not delivered to street address), city, town, or post office, state, and ZIP code of that person. Otherwise, enter the issuer’s number and street (or P.O. Box if mail is not delivered to street address), city, town, or post office, state, and ZIP code.

Note. The address entered on lines 4 and 6 is the address the IRS will use for all written communications regarding the processing of this return, including any notices.

Line 5. This line is for IRS use only. Do not make an entry.

Line 7. The date of issue is generally the date on which the issuer physically exchanges the bonds for the underwriter’s (or other purchaser’s) funds.

Line 8. If there is no name of the issue, please provide other identification of the issue.

Line 9. Enter the CUSIP (Committee on Uniform Securities Identification Procedures) number of the bond with the latest maturity. If the issue does not have a CUSIP number, write “None.”

Line 10a. Enter the name and title of the officer or other employee of the issuer whom the IRS may call for more information. If the issuer wishes to designate a person other than an officer or other employee of the issuer (including a legal representative or paid preparer) whom the IRS may call for more information with respect to the return, enter the name, title, and telephone number of such person on lines 3a and 3b.

Complete lines 10a and 10b even if you complete lines 3a and 3b.

Part II—Type of Issue

Elections referred to in Part II are made on the original bond documents, not on this form.

You must identify the type of bonds issued by entering the corresponding issue price (see Issue price under Definitions earlier).

Line 11f. After entering the issue price, check the appropriate box for the percentage test elected by the issuer at the time of issuance of the bonds. Then, check the appropriate box to show whether an election was made for deep rent skewing. See Rev. Rul. 94-57, 1994-2 C.B. 5, for guidance on computing the income limits applicable to these bonds.

Line 11h. Bonds issued to finance certain facilities may also qualify as exempt facility bonds if they were (a) permitted as exempt facility bonds under prior law and (b) issued under one of the transitional rules of the Tax Reform Act of 1986 (the 1986 Act).

These facilities include... As described in former section...

A sports facility 103(b)(4)(B)

A convention or trade show facility 103(b)(4)(C)

A parking facility 103(b)(4)(D)

A pollution control facility 103(b)(4)(F)

A hydroelectric facility 103(b)(4)(H)

An industrial park 103(b)(5)

If one of the above applies, indicate the facility type and then give the specific provision of the 1986 Act pertaining to the facility on line 11h.

Line 11i. Enter the issue price if the bonds are part of any issue 95% or more of the net proceeds of which are to be used to provide any enterprise zone facility in an empowerment zone or enterprise community. See section 1394.

Line 11j. Enter the issue price if the bonds are: (a) issued after August 5, 1997, and (b) part of any issue 95% or more of the net proceeds of which are to be used to provide any empowerment zone facility. See section 1394(f).

The updated information on the designated urban empowerment zones is available at www.hud.gov; for the designated rural empowerment zones, go to www.rurdev.usda.gov/rbs/ezec/.

Line 11o. This line is for IRS use only. Do not make an entry.

Line 11q. On the space provided, enter the facility type if applicable. Issuers of recovery zone facility bonds issued under section 1400U-3 should complete line 11q. Other, by writing “recovery zone facility bonds” in the space provided for the bond description and entering the issue price of the recovery zone facility bonds in the issue price column. Issuers of qualified Gulf Opportunity Zone exempt facility bonds, qualified Midwestern disaster area exempt facility bonds, and qualified Hurricane Ikat disaster area exempt facility bonds (sections 1400N(a)(1)(A) and 1400N(a)(2)(A)(ii)) should complete line 11q. Other, by writing the type of bond in the space provided for the bond description and entering the issue price of the bonds in the issue price column.

Facility types include... As described in section...

Mass commuting facilities 142(a)(3) and 142(c)

Local district heating or cooling facilities 142(a)(9) and 142(g)

Environmental enhancements of hydroelectric generating facilities 142(a)(12) and 142(j)

High-speed intercity rail facilities* 142(a)(11), 142(c), and 142(i)

*Note. Proceeds of an exempt bond may not be used for this type of facility if there is a nongovernmental owner of the facility unless that owner makes an irrevocable election not to claim (1) depreciation under section 167 or 168, or (2) any credit against its income tax with respect to the property financed with the net proceeds of the issue.

Line 12b. Issuers of qualified Gulf Opportunity Zone mortgage bonds, qualified Midwestern disaster area mortgage bonds, and qualified...
Part III—Description of Bonds

Line 21. For column (a), the final maturity date is the last date the issuer must redeem the entire issue.

For column (b), see Issue price under Definitions earlier.

For column (c), the stated redemption price at maturity of the entire issue is the sum of the stated redemption prices at maturity of each bond issued as part of the issue.

For column (d), the weighted average maturity is the sum of the products of the issue price of each maturity and the number of years to maturity (determined separately for each maturity and by taking into account mandatory redemptions), divided by the issue price of the entire issue (from line 21, column (b)).

For column (e), the yield, as defined in section 148(h), is the discount rate that, when used to compute the present value of all payments of principal and interest to be paid on the obligation, produces an amount equal to the purchase price, including accrued interest. See Regulations section 1.148-4 for specific rules to compute the yield on an issue. If the issue is a variable rate issue, write "VR" as the yield of the issue. For other than variable rate issues, carry the yield out to four decimal places (for example, 5.3125%).

Part IV—Uses of Proceeds of Issue

Line 22. Enter the amount of proceeds that will be used to pay interest from the date the bonds are dated to the date of issue.

Line 24. Enter the amount of the proceeds that will be used to pay bond issuance costs, including fees for trustees and bond counsel. If no bond proceeds have been used to pay bond issuance costs, enter zero. Do not leave this line blank.

Line 25. Enter the amount of the proceeds that will be used to pay fees for credit enhancement that are taken into account in determining the yield on the issue for purposes of section 148(h) (for example, bond insurance premiums and certain fees for letters of credit).

Line 26. Enter the amount of the proceeds that will be allocated to such a fund.

Line 27. Enter the amount of the proceeds that will be used to pay principal, interest, or call premium on any other issue of bonds within 90 days of the date of issue.

Line 28. Enter the amount of the proceeds that will be used to pay principal, interest, or call premium on any other issue of bonds after 90 days of the date of issue, including proceeds that will be used to fund an escrow account for this purpose.

Note. Line 28 is only applicable for qualified 501(c)(3) bonds, and certain New York Liberty Zone advance refunding bonds (under section 1400L(e)).
use of the facility determines the NAICS code number. For example, an investment partnership financing a manufacturing facility should use the relevant manufacturing NAICS code, not the partnership’s financial activities code.

The NAICS codes are available on the U.S. Census Bureau Website at www.census.gov/eos/www/naics/.

Part VI—Description of Refunded Bonds

Complete this part only if the bonds are to be used to refund a prior issue of tax-exempt private activity bonds.

Lines 33 and 34. The remaining weighted average maturity is determined without regard to the refunding. The weighted average maturity is determined in the same manner as for line 21, column (d).

Line 35. Enter the last date on which any of the bonds being refunded will be called.

Line 36. If more than a single issue of bonds will be refunded, enter the date of issue of each of the issues.

Part VII—Miscellaneous

Line 37. Under the rules of section 147(f), private activity bonds are not tax exempt unless they receive public approval by certain officials or voter referendums. Enter the name of the governmental unit(s) approving the issue. Enter also the date of approval by the applicable elected representatives and the date of the public hearing. In the alternative, enter the date of the voter referendum.

If, under the rules of section 147(f), no approval is needed because the issue meets an exception to the public approval requirement, write “No approval needed” on line 37. Also enter on line 37 the provision of section 147(f) under which the issue is exempt (for example, “section 147(f)(2)(D)” or if under any transitional rule write “Transitional rule and the applicable Act (for example, “Tax Reform Act of 1986” and section.

Line 39. Check this box if the issue is a construction issue and an irrevocable election to pay a penalty in lieu of arbitrage rebate has been made on or before the date the bonds were issued. The penalty is payable with a Form 8038-T for each 6-month period after the date the bonds are issued. Do not make any payment of penalty in lieu of arbitrage rebate with this form. See Rev. Proc. 92-22, 1992-1 C.B. 736 for rules regarding the “election document.”

Line 40a. Check this box if the issuer has identified a hedge on its books and records in accordance with Regulation sections 1.148-4(h)(2)(viii) and 1.148-4(h)(5) that permit an issuer of tax-exempt bonds to identify a hedge for it to be included in yield calculations for computing arbitrage.

Line 41. In determining if the issuer has super-integrated a hedge, apply the rules of Regulations section 1.148-4(h)(4). If the hedge is super-integrated, check the box.

Line 42a. If any portion of the gross proceeds of the issue are or will be invested in a guaranteed investment contract, as defined in Regulations section 1.148-1(b), enter the amount of the gross proceeds so invested.

Line 42b. Enter the final maturity date of the GIC.

Line 42c. Enter the name of the GIC provider.

Line 43. If there are applicable provisions under either the Code or Regulations to ensure that all nonqualified bonds of this issue are remediated and the issuer has established written procedures to comply with such remedial provisions, check the box. For example, remedial provisions under Regulation section 1.142-2 apply to exempt facility bonds; Regulation section 1.144-2 applies section 1.142-2 to qualified small issue bonds; Regulation section 1.145-2 applies section 1.141-12 to qualified 501(c)(3) bonds; section 142(f)(2)(B) applies to bonds issued to finance facilities for the local furnishing of electric energy or gas.

Line 44. Check the box if the issuer has established written procedures to monitor compliance with the arbitrage, yield restriction, and rebate requirements of section 148.

Line 45a. Determine and enter the amount of the proceeds of the issue used to reimburse the issuer for amounts paid for a qualified purpose prior to the issuance of the bonds. See Regulations section 1.150-2.

Line 45b. Subject to certain exceptions under Regulations section 1.150-2(f), an issuer must adopt an official intent, as described in Regulations section 1.150-2(e), to reimburse itself for preissuance expenditures within 60 days after payment of the original expenditure. Enter the date the official intent was adopted.

Line 46. Check this box if:

<table>
<thead>
<tr>
<th>The issue is comprised of...</th>
<th>As described in section...</th>
</tr>
</thead>
<tbody>
<tr>
<td>Qualified redevelopment bonds</td>
<td>144(c)</td>
</tr>
<tr>
<td>Qualified small issue bonds</td>
<td>144(a)</td>
</tr>
<tr>
<td>Exempt facilities bonds</td>
<td>142(a)(4) through 142(a)(13)</td>
</tr>
<tr>
<td>Recovery zone facility bonds</td>
<td>1400U-3</td>
</tr>
</tbody>
</table>

If one of the above applies, then enter the name and EIN of the primary private user. A “primary private user” is the nongovernmental entity that meets the private business tests of section 141(b) or private loan financing test of section 141(c).

Part VIII—Volume Caps

Line 47. Enter the amount of volume cap allocated to the issuer. Attach a copy of the state certification, if applicable. The appropriate state official must certify that the issue meets the requirements of section 146 (relating to volume cap on private activity bonds). See the regulations under section 149(e). The certification must also include the information requested by lines 1, 2, and 7 through 9 on page 1 of Form 8038, as well as the title of the certifying official.

For recovery zone facility bonds, do not enter an amount on either line 47 or 48. However, you must attach a copy of the certification of the volume cap allocated to the issuer for the bond issue being reported on this form. Failure to attach the certification with the information described in the paragraph above may result in a delay in processing this form.

Line 48. Enter the amount of the issue subject to the unified state volume cap for private activity bonds under section 146. If, under section 141, the nonqualified amount of an issue exceeds $15 million, but does not exceed the amount that would cause a bond which is part of an issue to be treated as a private activity bond, the issuer must allocate a part of its volume cap to the nonqualified amount over $15 million.
Line 49a. Enter the amount of any bond issued as part of an issue to finance exempt facilities that are not subject to the volume cap. These facilities include:
- Airports.
- Docks.
- Wharves.
- Environmental enhancements of hydroelectric generating facilities.
- Qualified public educational facilities.
- Qualified green building and sustainable design projects.
- Qualified highway or surface freight transfer facilities.
- Solid waste facilities.

Note. These facilities may have to be governmentally owned. See section 146(h).

- High-speed intercity rail facilities.

Note. Only 75% of any exempt facility bond for these facilities is not subject to the volume cap; however, no volume cap applies if all the bond-financed property is governmentally owned. See sections 146(g) and 142(b)(1)(B).

Line 49b. If any part of the issue is issued under a carryforward election, enter the amount of the bonds being issued under that election. Attach a copy of the applicable Form 8328, Carryforward Election of Unused Private Activity Bond Volume Cap.

Line 49c. If any part of the issue is not subject to the volume cap under a transitional rule of the Tax Reform Act of 1986, enter the appropriate section of the Act and then the amount of the bonds excepted from the volume cap by that rule.

Line 49d. Any bond that is issued to currently refund another bond is not subject to the volume cap to the extent that the amount of such bond does not exceed the outstanding amount of the refunded bond. See section 146(i) and section 1313(a) of the Tax Reform Act of 1986. Enter the amount not subject to the volume cap.

Line 50b. Enter the state limit on qualified veterans’ mortgage bonds for the calendar year under section 143(l)(3).

Line 51a. Enter the amount of volume cap allocated to the issuer. Attach a copy of the government’s certification. The official must certify that the issue meets the requirements, including the applicable volume cap under section 1394(f). The certification must also include the information requested by lines 1, 2, and 7 through 9 on page 1 of Form 8038, as well as the title of the certifying official.

Line 51b. Enter the name of the empowerment zone. See the instructions for line 11j on where to get the names of the empowerment zones.

Line 52. Enter the amount of volume cap allocated to the issuer. Attach a copy of the state certification, if applicable. The appropriate state official must certify that the issue meets the volume cap requirements of section 142(k)(5). The certification must also include the information requested by lines 1, 2, and 7 through 9 on page 1 of Form 8038, as well as the title of the certifying official.

Signature and Consent
An authorized representative of the issuer must sign Form 8038 and any applicable certification. Also print the name and title of the person signing Form 8038. The authorized representative of the issuer signing this form must have the authority to consent to the disclosure of the issuer’s return information, as necessary to process this return, to the person(s) that has been designated in Form 8038.

Note. If the issuer in Part 1, lines 3a and 3b authorizes the IRS to communicate (including in writing and by telephone) with a person other than an officer or other employee of the issuer, by signing this form, the issuer’s authorized representative consents to the disclosure of the issuer’s return information, as necessary to process this return, to such person.

Paid Preparer
If an authorized officer of the issuer filled in this return, the paid preparer’s space should remain blank. Anyone who prepares the return but does not charge the organization should not sign the return. Certain others who prepare the return should not sign. For example, a regular, full-time employee of the issuer, such as a clerk, secretary, etc., should not sign.

Generally, anyone who is paid to prepare a return must sign it and fill in the other blanks in the Paid Preparer Use Only area of the return. The paid preparer must:
- Sign the return in the space provided for the preparer’s signature,
- Enter the preparer information, and
- Give a copy of the return to the issuer.

Paperwork Reduction Act Notice.
We ask for the information on this form to carry out the Internal Revenue laws of the United States. You are required to give us the information. We need it to ensure that you are complying with these laws and to allow us to figure and collect the right amount of tax.

You are not required to provide the information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. Generally, tax returns and return information are confidential, as required by section 6103.

The time needed to complete and file this form will vary depending on individual circumstances. The estimated average time is:

- Recordkeeping ........ 20 hr., 34 min.
- Learning about the law or the form ........ 15 hr., 21 min.
- Preparing, copying, assembling, and sending the form to the IRS ......... 17 hr., 34 min.

If you have comments concerning the accuracy of these time estimates or suggestions for making this form simpler, we would be happy to hear from you. You can write to Internal Revenue Service, Tax Products Coordinating Committee, SE:W:CAR:MP:TT:SP, 1111 Constitution Ave. NW, IR-6526, Washington, DC 20224. Do not send Form 8038 to this address. Instead, see Where To File, earlier.