Form **3911** (Rev. January 1997)

## Department of the Treasury - Internal Revenue Service

OMB NO. 1545-1384

## **Taxpayer Statement Regarding Refund**

The box check	ed below is in rep	ly to your inquiry on		_about your l	Federal tax return for 19			
	refund for \$stal Service returned y	on on our check because they co	Check uld not deliver i		t Deposit			
If we checked envelope. We let you did not lill. Send this	d one of the above bo e will send you a new t receive the refund ch form back to us in the ear from us by six we	check within six weeks of the check, or if you received it an	ons I and III of the date we received it was lost, stop the form back	this form and se eive this form. olen or destroye to us, please co	nd it back to us in the enclose			
Section I	businesses, it is you		mber) and addi	ess, including Z	is your social security number IP code. If you filed a joint ret			
1. Your name		Taxpayer Identification Number						
2. Spouse's name	e (if a name is entered h	ere, spouse must sign on line	14).		Taxpayer Identification Number			
3. Street			Apt. No.	City	State	Zip code		
	Please give us a phone number where you can be reached between 8 a.m. and 4 p.m. Include area code.							
If any of the a return.	above has changed s	ince you filed your tax returr	n, please enter	the information	below exactly as shown on yo	ur		
4. Name(s)					Taxpayer Identification Nu	ımber(s)		
Street			Apt. No.	City	State	Zip code		
If you have fi		ey authorizing a representat	ive to receive y	our refund chec	k, please enter his or her nam	e and		
5. Name of representative  6. Address (include ZIP code)								
7 Type of return Type of refund		Business, Form Check Direct Dep		ther unt: \$	Tax period:			
Section II	Refund Information (Please check all boxes that apply to you.)							
	eceive a refund.  d the refund check an	I received a refund ch	neck, but it was	lost, stolen or d	estroyed.			
	law doesn't allow us t rson didn't forge your		k if you endorse	ed it and someo	ne other than you cashed the	check,		
10. I have re	eceived corresponden	ce about the tax return. (Ple	ease attach a co	opy if possible.)				
11. Name of	_	information if possible imber where you normally c	•	•				
12. a. If the refur	nd was a direct depos	it, did you receive a "Refund	•					
b. Enter the F	Routing Transit Numb	er (KTN)	and acc	count number		n on your return.		

Section III	Certification									
	w, <b>exactly</b> as you sig pefore we can trace it		rn. If this refund was from a joint return, we r	need the signature	es of <b>both</b>					
	1 , , , ,		nined this form, and to the best of my knowle a replacement refund, and if I receive two re	,						
13. Signature (For	business returns, sig	Date:								
14. Spouse's signa	ature, if required (For	businesses,	enter the title of the person who signed abov	ve.)	Date:					
Section IV			Description of Check		<u>'</u>					
			(For Internal Revenue Service use o	nly)						
Schedule number	Refund Date	Amount	Other (DLN, Check/Symbol, etc)							

Paperwork Reduction Act Notice-We ask for the information on this form to carry out the Internal Revenue laws of the United States. You aren't required to give us the information since the refund you claimed has already been issued. However, without the information we won't be able to trace your refund, and may be unable to replace it. You may give us the information we need in a letter.

The time needed to complete this form will vary depending on individual circumstances. The estimated average time is less than 5 minutes.

If you have comments concerning the accuracy of this time estimate or suggestions for making this form more simple, we would be happy to hear from you. You can write to the **Internal Revenue Service**, Attention: Tax Forms Committee, Western Area Distribution Center, Rancho Cordova, CA 95743-0001.

DO NOT send this form to this office. Instead, use the envelope provided, or mail it to the Internal Revenue Service center where you filed your tax return.

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