

## ***Attention!***

This form is provided for informational purposes and should not be reproduced on personal computer printers by individual taxpayers for filing. The printed version of this form is a "machine readable" form. As such, it must be printed using special paper, special inks, and within precise specifications.

Additional information about the printing of these specialized tax forms can be found in: Publication 1167, *Substitute Printed, Computer-Prepared, and Computer-Generated Tax Forms and Schedules*; and, Publication 1179, *Specifications for Paper Document Reporting and Paper Substitutes for Forms 1096, 1098, 1099 Series, 5498, and W-2G*.

The publications listed above may be obtained by calling 1-800-TAX-FORM (1-800-829-3676). Be sure to order using the IRS publication number.

a Control number	22222	Void <input type="checkbox"/>	For Official Use Only ► OMB No. 1545-0008		
b Employer identification number			1 Wages, tips, other compensation	2 VI income tax withheld	
c Employer's name, address, and ZIP code			3 Social security wages	4 Social security tax withheld	
			5 Medicare wages and tips	6 Medicare tax withheld	
			7 Social security tips	8 Benefits included in box 1	
d Employee's social security number			9 Advance EIC payment	10	
e Employee's name (first, middle initial, last)			11 Nonqualified plans	12	
			13 See Form W-3SS instructions	14 Other	
f Employee's address and ZIP code			15 Statutory employee <input type="checkbox"/>	Pension plan <input type="checkbox"/>	Deferred compensation <input type="checkbox"/>

**Form W-2VI** U.S. Virgin Islands  
Wage and Tax Statement **1999**

Cat. No. 49977C

Department of the Treasury—Internal Revenue Service

For Privacy Act and Paperwork Reduction Act Notice  
and instructions, see Form W-3SS.

Copy A—For Social Security Administration  
Send this entire page with Copy A of Form W-3SS to the  
Social Security Administration; photocopies are **not** acceptable.

**Do NOT Cut, Staple, or Separate Forms on This Page — Do NOT Cut, Staple, or Separate Forms on This Page**

a Control number	22222	Void <input type="checkbox"/>	OMB No. 1545-0008	
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		7 Social security tips	8 Benefits included in box 1	
d Employee's social security number		9 Advance EIC payment	10	
e Employee's name, address, and ZIP code		11 Nonqualified plans	12	
		13	14 Other	
		15 Statutory employee <input type="checkbox"/>	Pension plan <input type="checkbox"/>	Deferred compensation <input type="checkbox"/>

**U.S. Virgin Islands**  
**Wage and Tax**  
**Statement** **1999**

**Form W-2VI**  
**Copy 1—For VI Bureau of Internal Revenue**

Department of the Treasury—Internal Revenue Service

a Control number		OMB No. 1545-0008
b Employer identification number		1 Wages, tips, other compensation 2 VI income tax withheld
c Employer's name, address, and ZIP code		3 Social security wages 4 Social security tax withheld
		5 Medicare wages and tips 6 Medicare tax withheld
		7 Social security tips 8 Benefits included in box 1
d Employee's social security number		9 Advance EIC payment 10
e Employee's name, address, and ZIP code		11 Nonqualified plans 12
		13 See instructions on back of Copy C 14 Other
		15 Statutory employee <input type="checkbox"/>

**Form W-2VI** U.S. Virgin Islands  
Wage and Tax Statement **1999**

Copy B—To Be Filed With Employee's VI Tax Return

Department of the Treasury—Internal Revenue Service

This information is being furnished to the  
VI Bureau of Internal Revenue.

a Control number		OMB No. 1545-0008	
b Employer identification number		1 Wages, tips, other compensation	2 VI income tax withheld
c Employer's name, address, and ZIP code		3 Social security wages	4 Social security tax withheld
		5 Medicare wages and tips	6 Medicare tax withheld
		7 Social security tips	8 Benefits included in box 1
d Employee's social security number		9 Advance EIC payment	10
e Employee's name, address, and ZIP code		11 Nonqualified plans	12
		13 See instructions on back	14 Other
		15 Statutory employee <input type="checkbox"/>	Pension plan <input type="checkbox"/>

**Form W-2VI**      **U.S. Virgin Islands**  
**Wage and Tax**  
**Statement**      **1999**

**Copy C—For EMPLOYEE'S RECORDS**

Department of the Treasury—Internal Revenue Service

This information is being furnished to the  
VI Bureau of Internal Revenue.

## Notice to Employee

You must file a tax return regardless of your income if any amount is shown in box 9, Advance EIC (earned income credit) payment. If you qualify, you can get the earned income credit in advance by filing **Form W-5, Earned Income Credit Advance Payment Certificate**. See Pub. 596 for more details.

File Copy B of this form with your 1999 U.S. Virgin Islands income tax return. Keep Copy C for your records. If your name, social security number (SSN), or address is incorrect, correct Copies B and C, and ask your employer to correct your employment record. Be sure to ask the employer to file **Form W-2c, Corrected Wage and Tax Statement**, with the Social Security Administration (SSA) to correct any name, amount, or SSN error reported to the SSA.

If you expect to owe self-employment tax of \$1,000 or more for 2000, you may have to make estimated tax payments to the U.S. Internal Revenue Service. Use **Form 1040-ES, Estimated Tax for Individuals**.

**Box 8.** If there is an amount in this box, you may be able to deduct expenses that are related to fringe benefits; see the instructions for your income tax return.

**Box 9.** Enter this amount on the advance earned income credit payments line of your tax return.

**Box 11.** This amount is (a) reported in box 1 if it is a distribution from a nonqualified deferred compensation or section 457 plan or (b) included in box 3 and/or 5 if it is a prior year deferral under a nonqualified or section 457 plan that became taxable for social security and Medicare taxes this year because there is no longer a substantial risk of forfeiture of your right to the deferred amount.

**Box 13.** The following list explains any codes shown in box 13. You may need this information to complete your tax return.

**A**—Uncollected social security tax on tips

**B**—Uncollected Medicare tax on tips

**C**—Cost of group-term life insurance coverage over \$50,000 (included in box 1)

**D**—Elective deferrals to a section 401(k) cash or deferred arrangement. Also includes deferrals under a SIMPLE retirement account that is part of a section 401(k) arrangement.

**E**—Elective deferrals under a section 403(b) salary reduction agreement

**F**—Elective deferrals to a section 408(k)(6) salary reduction SEP

**G**—Elective and nonelective deferrals to a section 457(b) deferred compensation plan

**H**—Elective deferrals to a section 501(c)(18)(D) tax-exempt organization plan (You may be able to deduct.)

**J**—Nontaxable sick pay (not includable as income)

**M**—Uncollected social security tax on cost of group-term life insurance coverage over \$50,000 (former employees only)

**N**—Uncollected Medicare tax on cost of group-term life insurance coverage over \$50,000 (former employees only)

**P**—Excludable moving expense reimbursements paid directly to employee (not included in box 1)

**Q**—Military employee basic housing, subsistence, and combat zone compensation

**R**—Employer contributions to your medical savings account (MSA)

**S**—Employee salary reduction contributions to a section 408(p) SIMPLE (not included in box 1)

**T**—Adoption benefits (not included in box 1)

**Box 15.** If the "Pension plan" box is checked, special limits may apply to the amount of traditional IRA contributions you may deduct. If the "Deferred compensation" box is checked, the elective deferrals in box 13 (codes D, E, F, G, H, and S) (for all employers, and for all such plans to which you belong) are generally limited to \$10,000. Elective deferrals for section 403(b) contracts are limited to \$10,000 (\$13,000 in some cases; see Pub. 571). Amounts over these limits must be included in income.

**Credit for excess social security tax.** If one employer paid you wages during 1999 and more than \$4,501.20 in social security tax was withheld, you may claim a refund of the excess on Form 1040 by filing it with the VI Bureau of Internal Revenue, 9601 Estate Thomas, St. Thomas, VI 00802. If you had more than one employer in 1999 and more than \$4,501.20 in social security tax was withheld, you may have the excess refunded by filing **Form 843, Claim for Refund and Request for Abatement**, with the Internal Revenue Service Center in Philadelphia. If you must file Form 1040 with the United States, claim the excess tax as a credit on Form 1040.

**Note:** Keep Copy C of Form W-2VI for at least 3 years after the due date for filing your income tax return. However, to help protect your social security benefits, keep Copy C until you begin receiving social security benefits, just in case there is a question about your work record and/or earnings in a particular year. The SSA suggests you confirm your work record with them from time to time.

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			13 See Form W-3SS instructions	14 Other	
			15 Statutory employee <input type="checkbox"/>	Pension plan <input type="checkbox"/>	Deferred compensation <input type="checkbox"/>

**Form W-2VI**

**Copy D—For Employer**

**U.S. Virgin Islands  
Wage and Tax  
Statement**

**1999**

Department of the Treasury—Internal Revenue Service

For Privacy Act and Paperwork Reduction Act Notice  
and instructions, see Form W-3SS.

## Instructions for Preparing Form W-2VI

**Who must file.** Prepare Form W-2VI for each employee to whom any of the following items applied during 1999:

- a. You withheld income tax or social security and Medicare taxes.
- b. You would have withheld income tax if the employee had not claimed more than one withholding allowance.
- c. You paid any amount for services if you are in a trade or business. Include the cash value of any payment you made that was not in cash.
- d. You made any advance EIC (earned income credit) payments.

**Distribution of copies.** By January 31, 2000, furnish Copies B and C to each person who was your employee during 1999. For anyone who stopped working for you before the end of 1999, you may furnish Copies B and C any time after employment ends but by January 31. If the

employee asks for Form W-2VI, furnish the completed copies within 30 days of the request or within 30 days of the final wage payment, whichever is later. You may also file Copy A and **Form W-3SS**, Transmittal of Wage and Tax Statements, with the Social Security Administration at the same time.

**Note:** If you terminate your business, see the rules on furnishing and filing Forms W-2VI and W-3SS under **Terminating a business** in the Form W-3SS instructions.

**When to file.** By February 29, 2000, send Copy A of Forms W-2VI and W-3SS to the Social Security Administration. However, the due date if you file electronically (not by magnetic media) is March 31, 2000. See Form W-3SS.

**Reporting on magnetic media.** If you must file 250 or more Forms W-2VI, you must file using magnetic media or electronically. For information, contact the Magnetic Media Coordinator at 787-766-5574.

See **Form W-3SS** for more information on how to complete Form W-2VI.

