

Thank you

for meeting with me to prepare
your tax return.

To help provide you with the best assistance for your tax needs, please keep the following in mind:

- The IRS may contact you with questions about your return.
- If you receive a notice from the IRS, please contact me immediately. We can work together to quickly identify and resolve any issues that may arise.
- Don't disregard notices you receive from the IRS. Failure to respond to IRS notices can lead to delayed refunds or tax credit payments, penalties for future tax returns, and other consequences.

In the meantime, do not hesitate to call me if you have any questions or would like to discuss your tax needs further.

Sincerely,