

Federal Law Enforcement Training Center  
and the Internal Revenue Service  
Department of the Treasury  
United States of America

# **International Computer Evidence Analysis Training (ICEAT)**

**for Foreign Tax Enforcement Officials**

*Offered by:*

Office of Overseas Operations and  
Tax Administration Advisory Services  
**Internal Revenue Service**

and the

Financial Fraud Institute  
Federal Law Enforcement Training Center  
**United States Department of the Treasury**

**April 22 – May 5, 2001**

At the Federal Law Enforcement  
Training Center (FLETC)  
Glynco, GA

*Important Notice:*

*Participants must be fluent in English. A copy of this brochure should be given to each nominee. More detailed instructions will be sent to participants at a later date.*

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# International Computer Evidence Analysis Training (ICEAT)

## Seminar Overview

This ten-day program concentrates on numerous aspects of conducting investigations involving computers and computer media.

## Objectives

After completing the ICEAT course, you will be able to:

- Conduct diskette analysis
- Develop strategies for backing up seized computers
- Use new investigative techniques
- Execute a search warrant
- Become familiar with computer memory management issues
- Become familiar with issues related to seizing of a Local Area Network (LAN)
- Become familiar with encryption/decryption issues

## Who Should Attend and Eligibility Requirements

Auditors and investigators responsible for conducting financial investigations.

The minimum requirements are as follows:

- Have auditor or investigator experience
- Be fluent in English with minimum scores as follows:

ALIGU (both listening and reading)	80
British Council	Acceptable Level
TOEFL	525
- Be in good physical condition in order to utilize the Federal Law Enforcement Training Center (FLETC) facilities
- Have health/accident insurance applicable in the United States for the duration of the course (short-term medical insurance is available in the United States for approximately US \$100 per month)

## Session

There is one session scheduled for the year 2001:

***For Session Dates . . .***  
April 22 – May 5, 2001

***The Nominations Are Due . . .***  
March 9, 2001

## Session Location

The course will be conducted at the Federal Law Enforcement Training Center (FLETC) in Glynco, Georgia.

## Methodology

The course uses experiential methods concentrating on:

- Practical exercises

## Materials

Students are provided with manuals, reference materials, case studies and software to use in the classroom and take home for future reference.

## Participant Presentation

Each participant is expected to make a ten-minute presentation during the first week of the course. The presentation should focus on the criminal investigation or fraud responsibilities of the department, computer seizure issues and the most common types of cases encountered in the country.

## Participant Evaluation

A written evaluation is prepared for the sponsoring agency.

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## **About Our Instructors**

The instructors are drawn from the Financial Fraud Institute, Internal Revenue Service and other federal agencies.

## **Session Fee**

Separate checks are required for each fee:

*IRS Training Fee* — US \$3,600

### **Made payable to the Internal Revenue Service**

Fee includes: meals, housing, materials, administrative costs, award luncheon, and opening reception.

## **Financial Data**

Participants should bring a check or traveler checks to pay for the course. The costs are based on participants staying at a local hotel. If housing becomes available at the training facility, the fees will be reduced.

The fees may be paid by the participant, or a sponsoring agency or an international organization such as the United Nations or the United States Agency for International Development (USAID).

## **Nomination Procedures**

Submit your nomination or inquiries to:

Internal Revenue Service

Office of Overseas Operations and Tax Administration Advisory Services

LM:IN:OO:TAAS

950 L'Enfant Plaza South, SW

Washington, DC 20024

Phone: 202-874-1350

FAX: 202-874-1838

E-mail: TAAS@irs.gov

Or see the IRS website for more information:

[www.irs.gov/tax\\_edu/taas/index.html](http://www.irs.gov/tax_edu/taas/index.html)

## **Nomination Information**

All nominations must include the following information:

- Contact person, including e-mail, phone and fax numbers
- Participant's name
- Present job title
- Date of birth
- Gender
- Passport number
- Participant's e-mail, phone and fax numbers, home and work addresses
- Description of duties and responsibilities
- Former work experience
- Educational background
- Extent of out-of-country travel
- Copies of ALIGU, TOEFL or British Council competency scores (see eligibility requirements)
- Smoking/non-smoking preference

## **In-Country Option**

This program can be modified and conducted in your country if there are a sufficient number of participants. This would allow more people to be trained at a lower overall cost.

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**Internal Revenue Service**

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[www.irs.gov](http://www.irs.gov)

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Publication 3443 (Rev. 6/00)  
Catalog Number 26526L

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**Internal Revenue Service**  
*Office of Overseas Operations  
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AIR MAIL/PAR AVION